



Lamont High School  
Personal Mobile Device Plan  
2024-25



### **Background**

The ownership and use of a personal mobile device (PMD) has grown exponentially over the past decade. While personal devices offer potential opportunities for communication, information access and enhanced opportunities for instruction, personal mobile devices can also be a source of distraction that can negatively impact children's and student's mental health, engagement and learning. Regulated use of personal mobile devices in schools and throughout the Division is required to ensure the promotion of welcoming, caring, respectful and safe learning and working environments. Appropriate use of personal mobile devices contributes to the safety and security of students and staff, minimizes risk to personal wellbeing and disruption to instruction, and protects personal privacy and academic integrity.

Personal mobile device (PMD) is defined as any personal electronic device that can be used to communicate with or access the internet, such as a cellphone, tablet, laptop or smartwatch.

### **Use of PMDs**

Junior High and High School students shall not access a PMD during instructional times unless:

- 1) documentation is provided to the principal or designate that confirms the use is for a diagnosed health or medical condition
- 2) documentation is provided to the principal or designate that confirms the use if for an identified special learning need.
- 3) Given specific permission by the teacher for an educational task or purpose. Examples of specific educational uses are:
  - I. Research and access to information
  - II. Digital Tools or Educational Apps
  - III. Organization

Students can access their PMD during break periods – for example, before and after school, class breaks and lunch breaks.

### **Storage of PMDs**

At Lamont High, all devices brought to school must be out of view. The safest and most secure place is in a locked locker. Devices must either powered off or in silent mode.

PMDs shall not be on the student during class time unless documentation has been provided to the principal or designate that confirms the use is for a diagnosed health or medical condition, or an identified special learning need. PMDs may be retrieved from the storage location if teachers are having students utilize them for a specific educational purpose as outlined above.

We recommend students leave PMDs at home. Students who choose to bring PMDs to school do so at their own risk. The security and storage of these devices is the sole responsibility of the owner or user and Lamont High and Elk Island Public Schools assumes no responsibility for the safety, security, loss, repair or replacement of the PMD.

Students who have been asked bring their PMD to the office will have it sealed in an envelope with their name on it. The sealed envelope will be locked in the secure office cupboard for the day.

**General Information**

Students shall not take PMDs into test or examinations settings. PMDs also shall not be used in change rooms, washrooms, private counselling rooms or any setting that has the potential to violate a person’s reasonable expectation of privacy

**Progressive Discipline**

At Lamont High students will be held accountable for their behaviour and conduct as outlined in [AP 350: Student Code of Conduct](#). If a student uses their personal mobile device when not permitted to do so, schools will follow disciplinary practices and parents/guardians will be notified as outlined below.

Education Phase	Students, Parents and staff are notified of the PMD policy. During this phase if a PMD is seen or heard during instructional time, students will be reminded to power it off and put it away. The teacher will direct them to put the PMD into their locker.
First Infraction	The student will be sent to the office to speak with administration, and parents will be notified. The PMD will stay in the secure office cupboard for the rest of the day.
Further Infraction(s)	In consultation with parents, further discipline may include, In or Out of School Suspensions.

The principal or teacher will consider individual circumstances and may move further down the disciplinary practice as required.

**Parent/Caregiver Communication with Students**

Parents are asked to refrain from contacting their child/student on their PMD during the school day. Parents can contact the school office at 780 895 2228 who can facilitate contact with their child/student during the school day, if needed.